Action Plan Projected Completion Date: June 2011 Leader: Sharon Navas, Robin Arnold Team Members: All teachers

Strategic Objective (SO): 1.02 Proficient Plus (P+) goals will be determined in Math, Reading, Science and Writing based upon district and state assessments, with future development in other academic areas.

Evaluation Plan: (Describe steps you'll take to determine if you've reached your strategic objective.) At least 86% of our students in every grade will be proficient on the district writing sample by spring 2011.

Best Practice Investigation: (What information is uncovered looking at best practice in relation to your strategic objective?) Teachers will continue to use writing strategies and 6+1 as well as Lucy Calkins's writing workshop to supplement instruction with support from our instructional coach.

Action Steps What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	Who? Who will be responsible for what actions?	Timeframe What is a realistic timeframe for each action?
1. Continue using Step Up and Four Square Writing tools and 6 Plus One Assessment.	1. All teachers.	1. Ongoing
2. Utilize Lucy Calkins writing series to enrich writing practice.	2. Staff working with instructional coach.	2. Ongoing
3. Utilize district trainers at staff meetings for staff development.	3. Coach and Admin	3. Begin by October 2010.
4. Utilize instructional coaches to demonstrate, model and assist in creating classroom writing processes.	4. Instructional coach and teachers.	4. Ongoing
5. Create a culture of writing across all grade levels. (writing on display often, students practice writing skills in all curricular areas)	5. All staff and admin.	5. Ongoing
6. Expose students to the writing assessment process mulitple times throughout the year.	6. All teachers.	6. Ongoing
7. Create trimester checklists of writing skills connected to the	7. All teachers	7. Ongoing
standards.	8. All teachers, coach and admin	8. Ongoing
8. Plan writing experiences relevant to students' lives.		

In a year, we hope to see the following progress on this strategic objective: At least 86% of our students will be proficient on the district writing sample by May 2011.

Updated 12/20/2010 Page 1

Updated 12/20/2010 Page 2